

LPA SCOPE OF SERVICES FORM

A. Project Identification

County WIL Route CR 309 Section D-12.6

Project sponsor / Maintenance responsibility: Williams County

Local Let X ODOT Let _____

Scope field review: _____ Scope meeting: _____

Highway Functional Classification 07 Major Collector

PID _____

Fiscal Year 2008 Proposed Sale Date _____

B. Design Standard

 AASHTO

C. Project Description

Transportation Issue to be Corrected: Narrow roadway width on bridge and upgrade structure

 Prior studies / plan (identify): None

Estimated Project Length: (begin pavement to end pavement including bridge) 280 feet

Work Length: (including project length & approach work) 280 feet

Alignment: Existing X Relocated _____

Profile: Existing X New _____

Logical Termini:
 (w/explanation) _____

D. Typical Sections

Existing:

Width: Pavement 24' Graded Shoulder X Treated Shoulder _____
R/W 60 feet
Bridge: face to face of rails _____ or toe to toe of parapets 25.58'
Curbs Yes _____ No X
Curb ramps Yes _____ No X
Sidewalks Yes _____ No X Comment _____
Guardrail Yes X No _____ Type Type 5

Proposed:

Width: Pavement 24' Graded Shoulder X Treated Shoulder _____
Bridge face to face of rails 40' or toe to toe of parapets _____
Median: Yes _____ No X Type _____
Curbs: Yes _____ No X Type _____
Curb ramps: Yes _____ No X
Sidewalks Yes X No _____ Comment One Side Only For Future City Walk
Guardrail Yes X No _____ Type Type 5

Supplemental Information

ADT 3,400 (2005) Design ADT 4579 (2025, 1.5% per year)
DHV 847 Certified Traffic _____
T24 26
Design Speed 55 mph Legal Speed 55 mph
Comments: _____

E. Right-of-Way

Right-of-Way Plan: Yes X No _____

Approximate Number of Parcels: 2

Known relocations: Yes _____ No X

Railroad Involvement: Yes _____ No X

Railroad Name: _____

Encroachments: _____

Airway Highway Clearance: Yes _____ No X Remarks _____

Airport Name _____

Comments: _____

Note: Provide a footprint of proposed and existing right of way limits as soon as available to District Env. Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

Aerial:

Phone	Yes	<u>X</u>	No	Name of Company	Verizon
Cablevision	Yes	<u>X</u>	No	Name of Company	Adelphia/City of Bryan
Power	Yes	<u>X</u>	No	Name of Company	City of Bryan

Buried:

Phone	Yes	<u>X</u>	No	Name of Company	Verizon
Cablevision	Yes		No	<u>X</u>	Name of Company
Power	Yes		No	<u>X</u>	Name of Company
Gas	Yes	<u>X</u>	No	Name of Company	Ohio Gas Co.
Pipelines:	Yes		No	Name of Company	
Water	Yes	<u>X</u>	No	Private	Public <u>X</u>
Sanitary Sewer	Yes	<u>X</u>	No	Private	Public <u>X</u>
Storm Sewer	Yes		No	<u>X</u>	Private Public

Other _____
Comments _____

G. Structure Requirements

Existing Structure information:

Structure type: Cast in place concrete on full concrete abutments
Sufficiency Rating: 43.6 General Appraisal 4A Bridge No. 38
Structure File No. 8630534 Crossing Lick Creek
Bridge length: 55'
Number of Spans 1
Eligible for the National Historical Register Yes No X

Proposed Structure:

New Structure: Yes X No _____
Rehabilitate Existing Bridge By: _____
Structure width: 40 feet Structure type: Capped Pile Abutments
Number of spans: 1
Beam Type: Concrete Box X Steel _____
Other Design Considerations / Explanation of Change in Line/Grade:

Guardrail Type: Type 5

H. Design Exception(s) required

Yes No X Explain _____

I. Traffic Control

Signing:	Yes	<u> </u>	No	<u>X</u>	Remarks
Striping:	Yes	<u>X</u>	No	<u> </u>	Remarks
Lighting:	Yes	<u> </u>	No	<u>X</u>	Remarks

Signals: Yes No Remarks _____
 RPM's: Yes No Remarks _____

J. Maintenance of Traffic

Detour Part Width _____
 Remarks: _____

K. Driveways

Yes No Type Stone~Access to pump station

L. Project Funding

Project Cost Estimate \$446,000.00

Quantity splits needed in plans to differentiate funding participation: Yes No

Comments: _____

Coordination with Concurrent Projects Required: Yes No

Comments: _____

Cost Estimates:

Funds/Percent Split	Total Federal Funds/Percent Split		Total Local	
PE	_____	_____	\$20,000.00	100
RIGHT OF WAY	_____	_____	\$5,000.00	100
UTILITIES	_____	_____	_____	_____
CONSTRUCTION	\$380,000.00	95	\$20,000.00	5
CONST ENGINEERING	\$19,950.00	95	\$1,050.00	0
TOTAL	\$399,950.00	90	\$46,050.00	10

M. Environmental

Scope of the Proposed Action /Involvement with Resources:				
<p>These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.</p>				
	Not required	Required	Responsibility	Due Date
Tentative CE Level _____				
Purpose and Need Statement				
ODOT Bridge PA				
Cultural Resource Phase I				
Cultural Resource Phase II				
Mitigation				
Cultural Resource Section 4(f)				
Data Recover Plan-Documentation for Consultation				
Section 4(f)/6(f)-Park/Recreation				
Ecological MOA				
Ecological Survey				
Wetland Survey				
Section 9/Section 10 Stream				
404 NWP-Army Corps of Engineers				
404 PCN-Army Corps of Engineers				
404 Individual Permit-Army Corps of Engineers				
401 OEPA Certification Application				
Coast Guard Coordination				
ODNR Coastal Zone				
Scenic River				
Farmland Screening or FCIR				

Public Involvement				
Public Meeting/Hearing				
ESA-Screening				
ESA Phase I/Phase II/Remediation				
Drinking Water Resources				
Flood Plain/Flood Way				
Environmental Justice				
Noise Study				
Air Quality				

Asbestos Inspection Required: Yes _____ No X

Comment:

Any Known Environmental Concerns (ex. historic properties on National Register, wetlands, underground storage tanks, stream relocation):

N. Roles / Responsibilities

Construction plan development:	<u> LPA </u>
Proposal/Specification Development:	<u> LPA </u>
LPA Agreement:	<u> ODOT </u>
Form and preliminary legislation:	<u> ODOT </u>
Advertising and award of contract:	<u> LPA </u>
Construction inspection:	<u> LPA </u>
R/W plan development:	<u> LPA </u>
R/W acquisition / appraisals:	<u> ODOT Prequalified Consultant </u>
Utility relocation:	<u> Utility, if required </u>
	<u> </u>

O. Field Review

Date: _____

REPRESENTATIVES PRESENT:

Name	Company	Phone	E-mail
Dennis Bell	Williams County	419-636-2454	dbell@wmsco.org

* This section does not need to be completed when submitting form with the initial funding application

P. COMMITMENT DATES*	ODOT-let	Local-let X	Reservoir
ACTIVITY	START DATE		
Authorization to Proceed			
Stage 1 Review			
Stage 2 Review			
Stage 3 Review			
R/W Plans Approved/Not Required			
Bid document & tracings to District			
R/W and Utility Clearance			
Environmental Clearance			
Plan Package to C. O.			
Award Date			

Other due dates of interest:

- County to submit plans, proposal, estimate (PS&E) to the District
- County certifies R/W and utility clearance to the District
- County submits bid results to District

Schedule Explanation: Authorization to Proceed Start Date is the date that the District submits the programming package to Central Office. Finish Date for said activity is when a state job number has been established. Start Date for Environmental Clearance is normally the same as the date the project has been programmed. Start Date for Stage 2 Review is the date of submission to the District of the preliminary R/W plans. Finished date for said activity is when comments are returned to the LPA. Start Date for R/W Plan Approved is when the District has received final R/W plans and associated documents. Finish Date for said activity is when the District has approved said plans and associated documents. Start Date for R/W and Utility Clearance is the date that the LPA is authorized to begin acquisition. Finish date for said activity is when the District certifies clearance to FHWA. The LPA should certify R/W and Utility Clearance to the District one month before the R/W and Utility Clearance Finish Date. Start Date for Plan Package to C. O. is the date that the PS&E package leaves the District and the finish date is the day it is logged in at Central Office. One should allow forty-five days from Plan Package to C.O. for PS&E approval and project advertising before the Sale Date. Advertising needs to be three weeks minimum and cannot start until PS&E approval is obtained. Start date for the Award Date is the Sale Date of the project. And the Finish Date for the Award Date is the date the project was awarded. Summary of bid tabs and the identity of the awarded contractor shall be submitted to ODOT no later than one week after the award.

Project Schedule Approval:

Environmental Coordinator		Real Estate Admin.	
Program Manager		Project Manager	
Production Administrator			