

**Office of The Williams County Engineer**  
**Todd J Roth, P.E., P.S**

August 29, 2018

Re: Ohio Public Works – Williams County Sub Committee Round 33

Ladies and Gentlemen,

I would like to set the date of the Round 33 – Williams County Subcommittee Meeting, for the review of projects and assignment of priority points.

**Williams County**  
**Round 33 Sub-Committee Screening Meeting**  
**Tuesday, September 18, 2018**  
**2:00 PM**  
**Williams County Engineer's Office**  
**12953 CR G**  
**Bryan, Ohio 43506**

Please remember projects are due by 4:30 PM at the Engineer's Office on September 7, 2018.

Please note we will be following the following time lines:

- Applications will be scanned and forwarded to the District Administrator and Liaison upon receipt.
- Internal review and district review comments will be sent to applicant as soon as possible prior to the Sub Committee Meeting.
- After the Sub Committee Meeting project applications will be available for inspection, correction, or amendment BY THE APPLICANT. Williams County will not be responsible for inserting corrections, changes, or amendments to the applications. Our office will work with the applicants to ensure you have access to the application after the meeting if needed.
- Final drafts will be rescanned. Electronic and hard copies will be forwarded to District. Final drafts should be in the Engineer's Office no later than October 1<sup>st</sup>.
- All electronic and hard copies will be forwarded to Mr. Miller on or before October 5<sup>th</sup>.

If you have any questions, please call;

Dan Clum – 419-636-2454 ext. 36

Respectfully,

Todd J Roth, P.E., P.S.  
Williams County Engineer  
Sub Committee Chairman

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